

BPAP Agenda/Minutes

Friday, September 4, 2020

10:30- Noon, Zoom

Present: Michael Shanahan, Linda Dozer, Patricia Stark, Christopher Brown, Deneatrice Lewis, Raeanne Napoleon, Christopher Johnson, Luz Reyes-Martin, Jasmine Tuazon, Luz Auchincloss, Carmen Rivero, Lyndsay Maas

Admin Support Present: Cristina Garcia Ortero, Rachel Walsh

**FA Representatives were invited and BPAP acknowledged their absence (until halfway through the meeting when a representative joined), and requested to revisit BPAP AP to discuss AS and FA*

***Gender neutral "they" language needs to be in style guide*

- I. Minutes from [May 29, 2020](#)
- II. *Best way to send feedback: comment on actual document and mark "your name, comments for constituent group"*
- III. BPAP Survey Results (*Sept. 18th meeting and orientation*)
 - A. <https://docs.google.com/forms/d/1QizKQ2baz1dY2QnjUsvuq2OGKpAO61VQCLBAK8dwARw/edit#responses>
 - B. *BPAP Chapter Lead responses to be followed up in PC by Michael*
- IV. *When Items are sent to [Chapter Leads](#), ask that they comment at the top once they reviewed it. Chapter Leads to be reviewed after July 1st.*
- V. *Fall 2020 Meetings on the 1st and 3rd Friday's of the month*
- VI. Policies and Procedures to Review

A. Legal Updates: [Legal Update Process](#)

Title IX SPECIAL LEGAL UPDATES from 7/31/2020

**Linda to review areas that are discretionary decisions vs law*

1. [*New BP 3433 - Prohibition of Sexual Harassment under Title IX](#)
 - a) *Reviewed, back next meeting*
2. [*New AP 3434 - Responding to Harassment Based on Sex under Title IX](#)
 - a) *Back next meeting*
3. [*New AP 3433 - Prohibition of Sexual Harassment under Title IX](#)
4. [AP 3430 - Prohibition of Harassment](#)
5. [AP 3435 - Discrimination and Harassment Complaints and Investigations](#)
6. [AP 3540 - Sexual and Other Assaults on Campus](#)
7. [AP 5530 - Student Rights and Grievances](#)
8. [BP 3430 - Prohibition of Harassment](#)
9. [BP 3540 - Sexual and Other Assaults on Campus](#)
10. [AP 5030](#) - Fees *Nicole Hubert to be present
11. [AP 5530](#) - Student Rights & Grievances
 - a) *Follow up with Chapter Leads, due back May 28th*

- b) *Sent to Jana Garnett and Chris Johnson 5.29.2020*
 - c) ~~*Sent to Arturo and Pamela due back June 29th*~~
 - d) *Send to incoming Dean of Student Affairs when they begin*
12. [AP 5055](#) - Enrollment Priorities
- a) *Follow up with Chapter Leads, due back May 28th*
 - b) *To Leads Pamela Ralston and Michael Medel*
 - c) *5.29.2020 Jens and Michael Medel assigned to and due back June 29th*
13. [AP 7348](#) - Accommodations
- a) *Dr. Goswami reviewed and coming back to BPAP*
14. [AP 7600](#) - District Security
- a) *Jeanne Cleary Act compliance; Director of Security to address this clarification first*
 - b) *Sent to Erik, chapter leads for review and input due back May 28th*
 - c) *Received back from Erik May 24th.*

B. Chapter 6- *Trailed for Fall meeting*

1. Michael made a motion to move the currently approved Chapter 6 BPs forward.
 - a) Seconded by Angie
 - (1) With the Exception of BP 6760 and BP 6620 (naming of buildings), everything will move forward
 2. [AP 6530](#) - District Vehicles
 - a) Back from 1/17/2020, Lyndsay to seek clarification
 - (1) Looking at student transportation
 - (2) Possibly: change title to District and Personal Vehicles, sent for review
 - (3) *Sent to Adrienne 5.29.2020 due back June 29th*
 3. [BP 6620](#) - Naming of Buildings, Facilities, Grounds, and Programs in Appreciation and Recognition for Contributions
 - a) Lyndsay Maas to check this and AP associated with the foundation.
 4. [AP 6620](#) - Naming of Buildings, Facilities, Grounds, and Programs in Appreciation and Recognition for Contributions
 - a) Present with BP 6620
 5. [AP 6760](#) - Bicycles, Skateboards, Roller Blades and Similar Roller Devices
 - a) Transportation Task Force revisions
 - b) Raeanne Napoleon and the Transportation Task Force will re-write this policy.
1. [BP 6760](#) - *Bicycles, Skateboards, Roller Blades and Similar Roller Devices (has not been reviewed by BPAP yet)*

6. [AP 6850](#) - Hazardous Materials
 - a) Assigned to Lyndsay to share with Carlos, EH&S contractor, by 2/28/2020
 - b) Chemical hygiene plan to be mentioned in the AP
 - c) 4/23/2020 Carlos and Adrienne have added additional edits
7. [AP 6900](#) - Campus Store
 - a) Paul Miller has reviewed 2nd time

C. Brought forward for rediscussion or first time on agenda:

1. AP 2410 - Board Policies and Administrative Procedures (Timeline for groups)
2. [BP 4240](#) - Academic Renewal
3. [AP 4240](#) - Academic Renewal
 - a) [Supporting document](#)
4. [BP 4300](#) - Excursions and Field Trips (Pamela, Raeanne) maybe include risk management
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6. BP 5520 - Shower Facilities for Homeless Students (lead Dean Student Affairs) not legally required but suggested as good practice if showers on campus
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8. BP 3800 - Personal Data Protection (Paul Bishop; only if District must comply with General Data Protection Regulation that is EU but some US districts need to comply)
9. AP 3800 - Personal Data Protection
10. Student Conduct to be on this BPAP agenda per Academic Senate note
11. [AP 4105](#) - Distance Education

D. Chapter 7 - Starting Fall AFTER moving Chapter 6 forward and other catch up items, all items brought forward for rediscussion will be after chapter 7 completion

VII. Reports

- A. Committee Chair - *Michael Shanahan*
- B. ALA - *Nicole Hubert, Luz Reyes-Martin, Priscilla Mora*
- C. CSEA - *Liz Auchincloss, Mary Saragosa, Valdas Karalis*
- D. Academic Senate - *Patricia Stark, David Saunders, Raeanne Napoleon*

Committee Reference Documents

[Committee Members](#)

[Charge](#)

[Chapter Leads](#)

[**BPAP Style Guide**](#)

[Recently Posted Policies and Procedures](#)

[BPAP Tracking](#)

[BPAP Flowchart](#)

[Legal Update Process](#)