

**Santa Barbara City College  
Readers and Writers' Club  
Constitution**

**Article I.** The Readers and Writers' Club

**Article II.** The purpose of the Readers and Writers' Club to promote and facilitate the enjoyment, appreciation, and exploration of language arts in all forms through an unlimited variety of experiences. To promote and expand the concept and experience of the English curriculum. To promote and increase the choice of an English major. Through close work with the English Department, the Club hopes to create a comfortable extracurricular forum in which members can share their love of literature in activities such as poetry readings, book discussions, theater events, reading of original work, attendance of special lectures, and trips to various literary and historical sites.

**Article III.** A governing board of student officers: President, Vice President, Secretary, Treasurer, Public Relations Director, and Historian.

This board works closely with the Faculty Advisor and Readers and Writers' Club Committee (faculty members) in designing the implemented Club activities.

The President, or his/her designee, shall represent the Club in/at any recognized campus activity organization. The President shall have power to make decisions, with support from the Faculty Advisor, on matters concerning the welfare of operation of the Club.

**Article IV.** Students, faculty, and staff shall be eligible for membership in the Readers and Writers' Club by way of a declaration of interest, and attendance at Club meetings and activities.

**Article V.** President: Represents the club in/at any on/off campus activity or organization; presides at club meetings and activities; maintains vital and production relationship with the club Advisor and club members.

Vice President: Presides at meetings in the absence of the president, assists the president in managerial tasks, and shares the tasks of the presidency with the president.

Secretary: Maintains minutes of club meetings and provides clerical assistance to club officers and advisor as directly related to club activities.

Treasurer: Opens and/or maintains a bank account for the club; receives all money and writes all checks; oversees the reimbursement of personal expenditures; maintains a record of all transactions and places it in the club's official files at the end of the academic year.

Public Relations Director: Compiles the agenda for the semester and creates a calendar of events; submits press releases (calendar of events) to the Channels; organizes the making of banners and posters for all events; creates and/or maintains a web page for the club.

Historian: Keeps a full record of club function; arranges for the taking of photos at club events; coordinates with the Public Relations Director in writing the club's newsletter.

Terms of office shall be one academic year. Elections will take place in May. Those who consider themselves qualified for positions may run for election. Senior members will be especially encouraged to run. Commitment to the club, responsibility, the club's best interest will also be considered. In the event that an office is vacated in the middle of the year, it shall be filled immediately via an interim nomination and election.

**Article VI.** The English Departments' Readers and Writers' Club Committee consisting of 1-3 English Faculty shall act as a board of directors for the Club, providing guidance and continuity.

**Article VII.** The Readers and Writers' Club shall hold 3-5 meetings/activities per semester. On campus meetings shall be located in an available and appropriate room as agreed upon by club officers and arranged for by the faculty advisor. Off campus activities may be arranged and scheduled at any time through agreement by officers, advisor, and attending members.

Meetings and activities shall be publicized via appropriate campus outreach, such as flyers and the College Memorandum.

**Article VIII.** Amending this constitution shall require a majority vote of club officers and members, current members of the Readers and Writers' Club Committee, and Faculty Advisor.