

**Santa Barbara City College  
College Planning Council  
Tuesday, November 30, 2010  
3:00 pm – 4:30 pm  
A218C  
Agenda**

1. Approval of minutes of November 2, 2010 meeting (attached)

**Information Items/Announcements**

2. Vision 2020 Report (Attachment) – Andreea Serban  
[www.cccvision2020.org](http://www.cccvision2020.org)
3. Information from Community College League of California Annual Conference regarding course priorities (Attachment) – Andreea Serban
4. Information from State Budget Workshop Nov 3 2010 (Attachment) – Joe Sullivan
5. Budget communications from Erik Skinner, Executive Vice Chancellor, Chancellor's Office, Nov 12, 2010 and Scott Lay, CEO, Community College League of California, November 10, 2010 and November 22, 2010 (Attachment) – Andreea Serban
6. Spring 2011 Credit enrollments (Attachments) and Winter 2011 Non-credit – Jack Friedlander, Ofelia Arellano
7. Funding for additional credit sections in core areas for Spring 2011 – Andreea Serban, Jack Friedlander

**Discussion Items**

8. Through the 2009-2010 program review process Admissions & Records was approved to purchase the hardware required to implement Hershey document imaging. However, the request for the accompanying software was not funded as by mistake the software was not assigned priority 1 within the Educational Programs internal review and ranking. The software component was included in the 2010-2011 program review in the amount of \$10,861. This includes:

Singularity Capture Module License  
Singularity Capture Module License Maintenance  
Singularity Concurrent Users Licenses  
Singularity Concurrent Users Licenses Maintenance  
Singularity Archive Administrator Training

-Implementing Hershey document imaging will significantly reduce the handling and filing of paper documents in Admissions & Records.

- It will also improve our ability maintain college student faculty/course records in compliance with Title 5 Regulations, Board Policy and FERPA.
- We expect increased efficiency in retrieving documents needed for student petitions, faculty requests and other service functions.
- We anticipate improved safety and access issues in the Admissions & Records secured vault which is currently over capacity.
- We anticipate cost savings on becoming less reliant on a paper based environment (folders, labels, human resources for filing, etc.).

The request is to fund the software within this fiscal year.

9. Clarification regarding non-routine equipment updates and status of routine equipment augmentations made in fiscal year 2009-10 – Andreea Serban
10. Changes in state allocation for categorical programs for 2010-11 and updated allocation for EOPS (Attachments) – Jack Friedlander, Andreea Serban
  - a. Additional information received after the November 2, 2010 CPC meeting (attachments)
 

EOPS - this year the allocation is \$748,321, a \$10,001 increase from the advanced apportionment amount. The district match requirement is \$196,877. We have already exceeded our book service expenditure requirement of \$62,268.
11. 2005-06 to 2009-10 actual unrestricted general fund expenditures and 2010-11 adopted budget by cost center (Attachment) – continued discussion from Nov 2, 2010 CPC meeting – Andreea Serban, Joe Sullivan, Leslie Griffin
12. 2005-06 to 2009-10 actual revenues and 2010-11 adopted budget revenues (Attachment) - – continued discussion from Nov 2, 2010 CPC meeting - Andreea Serban, Joe Sullivan, Leslie Griffin
13. Feedback on Santa Barbara City College Equal Employment Opportunity Plan Draft (attachment provided at the October 19, 2010 CPC, attached again) – All

**Next meetings: Tuesday, December 7, 2010, 3:00-4:30pm, A218C – last meeting of the fall 2010 semester**

**Tuesday, February 8, 2011, 3:00-4:30pm, A218C**

**Tuesday, February 22, 2011, 3:00-4:30pm, A218C**

**Tuesday, March 1, 2011, 3:00-4:30pm, A218C**

**Tuesday, March 22, 2011, 3:00-4:30pm, A218C**

**Working sessions on draft of College Plan 2011-2014 scheduled for March 11, 2011**

**9am-12pm A217 and March 18, 2011 9am-12pm A217**