

SANTA BARBARA CITY COLLEGE  
COLLEGE PLANNING COUNCIL  
November 5, 1996

**MINUTES**

**PRESENT:** J. Friedlander, L. Fairly, B. Hamre, K. Hanna, C. Hanson, D. Oroz, J. Romo,  
L. Rose

**CALL TO ORDER**

The meeting was called to order by Dr. Friedlander at 3:04 p.m.

**APPROVAL OF MINUTES**

September 17 M/S/C To approve the minutes with the correction that Kathy O'Connor  
was present (Oroz/Hamre)

**Ayes: 7**

**Abstentions: 1**

October 1 M/S/C To approve the minutes as submitted (Romo/Rose)

**Ayes: Unanimous**

**DISCUSSION**

The focus of the meeting was on identifying resources needed to support the attainment of the goals and objectives in *The College Plan* and developing criteria for ranking these resources. The proposed process includes the following:

1. Oversight for specific goals is assigned to the vice presidents.
2. The vice presidents will work with staff in their areas to develop possible strategies to accomplish goals and objectives.
3. The vice presidents will work with faculty and staff in identifying resources needed to achieve the goals and objectives in *The College Plan* for which they are responsible. Bill Hamre will prepare a template for estimating resource requirements in such areas as: staff time and dollars; (2) new vs. reallocated costs; and (3) one-time or on-going expenses. Bill Hamre agreed to develop the template. The vice president agreed to field-test the template.
4. An overview of the proposed activities and preliminary costs will be presented to the College Planning Council. The report should include: (1) options for achieving the goal(s) within existing resources (may involve reallocation/redirection of funds); and (2) identifying alternative funding sources.
5. The role of the College Planning Council is to hear the reports and offer additional suggestions for achieving the goals and objectives and to recommend priorities. (May need to identify overall priorities from among the goals.)
6. Need to involve Dr. MacDougall early in the discussions to determine whether the process for identifying and prioritizing the resource requests is viable. It was recommended that Dr. MacDougall be invited to participate in the CPC meetings devoted to the identification and prioritization of resources needed to achieve the goals and objectives in *The College Plan*.

It was suggested that the CPC invite Dr. MacDougall to a near-future meeting to give the Council an overview of the budget in terms of feasibility for supporting the goals. Members also thought it would be beneficial to in-service with George Tamas as the Council begins the process of identifying resources needed to implement college goals and objectives.

Members commented that it would be useful to have a spreadsheet outlining goals, objectives and timelines within the College Plan. The secretary was asked to develop and provide this information.

#### ADJOURNMENT

The meeting was adjourned at 4:30 p.m.

---

cc: Cabinet, Deans, Assistant Deans, Department Chairs, Academic Senate, Instructor's Association, CSEA, Classified Council, College Information, *The Channels*, Rob Reilly