

**Santa Barbara City College
College Planning Council
Tuesday, May 21, 2013
3:00 – 4:30 p.m.
A218C
Minutes**

PRESENT:

L. Gaskin, President
L. Auchincloss, Pres., CSEA
P. Bishop, VP Information Technology
R. Else, Sr. Dir. Inst. Assessment, Research & Planning
P. English, VP Human Resources
J. Friedlander, Executive VP Ed Programs
K. Monda, Academic Senate Representative, Chair Planning & Resources Committee
K. Neufeld, President-elect, Academic Senate
D. Nevins, President, Academic
K. O'Connor, Academic Senate Representative
C. Salazar, Classified Staff Representative
L. Vasquez, Academic Senate Representative

GUESTS:

C. Alsheimer, IA
P. Butler, ESL
D. Hedges, CLL
V. Patterson, Exec. Dir., Foundation for SBCC
B. Pazich, Dean Educational Programs
B. Rizo, Director, ELC
C. Smith, Director, International Students Program
J. Walker, Director, Student Tech Support

ABSENT:

J. McPheter, Classified Staff Representative
M. Medel, Supervisor Bargaining Unit
G. Sherman, ASB President
J. Sullivan, VP, Business Services
D. Watkins, Managers Group Representative

1.0 CALL TO ORDER

2.0 ANNOUNCEMENTS

Kim Monda announced that this would be her last meeting; Priscilla Butler will replace her as the Academic Senate Representative.

3.0 INFORMATION ITEMS

3.1 Replacement of Budgeted Positions – P. English

Library Assistant – Replacement for Kazue Morrison who is retiring.

3.2 Recommendations for District Computing Labs – L. Vasquez (Att. 3.2)

The recommendations for District Computing Labs were reviewed by the Instructional Technology Committee, the Academic Senate and the Executive Committee. Dr. Friedlander is engaged in implementation of most of the recommendations. He will also provide a status report on the implementation of the recommendations at a later date.

3.3 2013-14 Fundraising Priorities – L. Gaskin (Att. 3.3)

Dr. Gaskin collaborated with Vanessa Patterson, Executive Director of the Foundation for SBCC, to organize and structure the Foundation’s fundraising efforts so that it would have both a global picture as well as a very specific program oriented picture. She referred to Attachment 3.3, 2013/14 Fundraising Priorities. Primary areas of focus and emphasis are Naming Opportunities, Major College Initiatives, and Student Success. Two buildings currently poised for naming opportunities are the Campus Center and the Humanities Building. It was noted that the Foundation is also looking for an endowment to sustain the position of gallery director for the Atkinson Gallery and the gallery may constitute another naming opportunity. Major College Initiatives included student support programs that may be attractive to potential donors. Dr. Gaskin remarked that the college is committed to the Sustainability Initiative which supports the Center for Sustainability. She further believes that the Foundation should be supporting Professional Development/Innovation for faculty, staff and administrators. She stated that the college has a responsibility and obligation to address the Student Success Act of 2012, formerly called matriculation, ensuring that all of the elements are in place to support success. Premier areas of focus would include educational planning, assessment, counseling and advisement. The categories of Partnership for Student Success and Internship were late adds under the Student Success column. It was suggested that committee members share this information with their constituent groups in order to promote their programs and attract donors

4.0 DISCUSSION ITEMS

4.1 Summer Retreat – L. Gaskin

Dr. Gaskin sought feedback regarding holding a CPC summer retreat to discuss various 2013-14 issues including the process for allocating the Aspen Prize money and prioritizing the projects list. She requested her assistant, Paulmena Kelly, to send a survey to CPC members regarding available dates and times.

5.0 ACTION ITEMS

5.1 CPC Classified Staff Hiring Process – Second Reading – P. Bishop (Att. 5.1)

Dr. Bishop noted that this was the second reading for the CPC Classified Staff Hiring Process and that Attachment 5.1 with the same title was revised to include suggestions from the previous meeting.

M/S/C (Nevins/Friedlander) to approve the CPC Classified Staff Hiring Process.

Discussion and questions ensued. It was recommended that the CPC subcommittee consist of the Academic Senate President, an Academic Senate representative, two administrators, a Supervisor’s group representative, and three classified staff representatives. After further discussion, it was decided to amend the subcommittee membership to replace one administrator with one representative from the Manager’s group.

The motion was approved by all.

5.2 Request to Allocate District Funds to Support the Orfalea Early Learning Center – Second Reading – J. Friedlander (Att. 5.2)

M/S/C (Monda/Nevins) to approve the allocation of district funds to support the Orfalea Early Learning Center (OELC). All approved.

5.3 Program Review (PR) Resource Requests 2013-14 – Second Reading – K. Monda (Att. 5.3)

Kenley Neufeld reviewed Attachment 5.3, the spreadsheet with Program Review Resource Requests. Item rankings in various categories were briefly examined. It was noted that some items such as certain Food Service equipment requests, lottery funded items and other items designated by EC were deleted from the spreadsheet because of alternate funding sources.

M/S/C (O'Connor/Monda) to approve the Program Review (PR) Resource Requests 2013-14. All approved.

An email will be sent notifying CPC regarding PR requests.

6.0 ADJOURNMENT